# 3 A Bereavement Foundation's Privacy Statement

# Our Commitment to Your Privacy:

3 "A" Bereavement Foundation (3ABF) recognizes the necessity of complete confidentiality when dealing with our donors or the donors' information. The only time 3ABF will ask for your personal information is when you give a financial donation either online or offline via US Mail. During the donation process, we ask for your name, address, city, state, zip code. Your privacy is very important to us and we have made every reasonable effort to protect your information, both online and offline. Personal information given to 3ABF will be used only for the intended purposes specified by the donor.

### How You Can Access or Correct Your Information:

You can access all your personal information that we collect online or offline by sending an email to us at <u>bereavement3a@aol.com</u>. 3ABF uses this procedure to better safeguard your information. Errors can be corrected in your personal information by sending us a request that shows an error. To protect your privacy and security, we will also take reasonable steps to verify your identity before making corrections.

## Release of Information:

3ABF does not share, sell, nor lease your information to third parties. No information shall be released, either over the phone or in person, regarding the contact name and/or any other details about a donor, which they do not want released. At any time, you may contact 3ABF to remove your information from our records:

3 "A" Bereavement Foundation 5330 Griggs Rd., #A108 Houston, TX 77021-3756 Email: <u>bereavement3a@aol.com</u>

# Our Commitment to Children's Privacy:

3ABF's website is a general audience website and does not knowingly collect or accept any personal information from children.

### Our Commitment to Data Security:

To protect your information off-line, 3ABF has established appropriate physical, electronic, and managerial procedures to safeguard and secure the information we collect from you online or via US Mail. All Online financial transactions are done through <u>Network for Good</u> and/or <u>PayPal</u> on their secure protocols; please see Network for Good and PayPal's privacy and security policies for more information on the safety and privacy of your transaction.

Network for Good: http://www1.networkforgood.org/privacy